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Ribble Valley
Borough Council

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Dear Councillor

The next meeting of the **COMMUNITY SERVICES** Committee will be held at **6.30 pm** on **TUESDAY, 24 MAY 2022** in the **Council Chamber, 13 Church Street, Clitheroe, BB7 2DD.**

I do hope you can be there.

Yours sincerely

M. H. Scott

CHIEF EXECUTIVE

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 6)
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**

ITEMS FOR DECISION

5. **APPOINTMENT TO WORKING GROUPS** (Pages 7 - 8)
Report of Chief Executive enclosed.
6. **CAR PARKING** (Pages 9 - 10)
Report of Director of Community Services enclosed.
7. **ARTS DEVELOPMENT AND RIBBLE VALLEY IN BLOOM GRANTS** (Pages 11 - 16)
Report of Director of Community Services enclosed.

8. **CLITHEROE FOOD FESTIVAL** (Pages 17 - 20)
Report of Director of Community Services enclosed.
9. **CAPITAL OUTFURN 2021/22** (Pages 21 - 30)
- ITEMS FOR INFORMATION**
10. **LONGRIDGE INVESTMENT PROJECTS** (Pages 31 - 32)
Report of Director of Community Services enclosed.
11. **LONGRIDGE PUMP TRACK** (Pages 33 - 34)
Report of Director of Community Services enclosed.
12. **DRS, EPR AND COLLECTION CONSISTENCY CONSULTATION** (Pages 35 - 38)
Report of Director of Community Services enclosed.
13. **GENERAL REPORT OF DIRECTOR OF COMMUNITY SERVICES** (Pages 39 - 40)
Copy enclosed.
14. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
None.
15. **EXCLUSION OF PRESS AND PUBLIC**
None.

Electronic agendas sent to members of Community Services – Councillor Richard Newmark (Chair), Councillor Jan Alcock JP, Councillor Stephen Atkinson, Councillor David Birtwhistle, Councillor Stella Brunskill JP, Councillor Stuart Carefoot, Councillor Rosemary (Rosie) Elms (Vice-Chair), Councillor Stewart Fletcher, Councillor Angeline Humphreys, Councillor Ged Mirfin, Councillor Simon O'Rourke, Councillor Sarah Rainford, Councillor Mary Robinson, Councillor Jennifer (Jenni) Schumann and Councillor Gary Scott.

Contact: Democratic Services on 01200 414408 or committee.services@ribblevalley.gov.uk

Minutes of Community Services

Meeting Date: Wednesday, 9 March 2022, starting at 6.30 pm
Present: Councillor R Newmark (Chair)

Councillors:

S Atkinson	A Humpheys
D Birtwhistle	G Mirfin
S Brunskill	S O'Rourke
S Carefoot	M Robinson
R Elms	J Schumann
S Fletcher	G Scott

In attendance: Director of Community Services, Head of Engineering Services, Head of Leisure and Cultural Services, Head of Legal and Democratic Services and Senior Accountant

Also in attendance: Councillors D Berryman and D O'Rourke

703 APOLOGIES FOR ABSENCE

Apologies for the meeting were received from Councillors J Alcock and S Rainford.

704 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 11 January 2022 were approved as a correct record and signed by the Chairman.

705 DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS

There were no declarations of disclosable pecuniary, other registrable and non-registrable interests.

706 PUBLIC PARTICIPATION

The Chairman welcomed Gail Barton, Vice Chair of the Clitheroe Town Wells Conservation Campaign Group to speak on agenda item 5 – Clitheroe Town Wells.

707 CLITHEROE TOWN WELLS

The Director of Community Services submitted a report regarding the petition presented to Council on 12 October 2021 from the Town Wells group requesting further consideration on the ownership of Heild and St Mary's wells taking into account both new and existing evidence of the legal position.

The Head of Legal and Democratic Services reported that having considered all legal bases on which ownership could consequently arise, the Council had not changed its previous view that there was no evidence of ownership by previous authorities that would have transferred to Ribble Valley Borough Council, or sufficient evidence for the Council to assert that it had taken ownership of the wells.

On considering the economic, community, heritage and tourism benefits of adopting the wells, it was suggested that as Stock well was in the ownership of the Borough Council that a survey should be procured, and any necessary and appropriate works

could be done as on any other Council asset. Also, that the Council would work with the Wells group to develop tourism information to promote the wells.

Members discussed the issues of ownership of Heild and St Mary's wells in some detail and concluded that the Council was not in a position to do this, but that the issue was more about looking after them as heritage assets and using them to attract tourism to the town. Town Council members indicated that the Town Council might be in a position to look at ownership again with the help of officers.

Councillor Berryman was given permission to speak on this item.

RESOLVED THAT COMMITTEE:

1. Authorise the Director of Community Services to procure a heritage survey of the condition of all three wells and to ensure any necessary works are carried out to Stock well to ensure the heritage assets;
2. Authorise the Director of Community Services to work with local community groups and the Conservation Officer to develop the tourism potential of Stocks, Heild and St Mary's Wells, and
3. Authorise officers to work with Clitheroe Town Council in investigating the ownership of the wells from their perspective.

(Councillor D O'Rourke left the meeting)

708

RECREATION, CULTURAL, ARTS DEVELOPMENT AND SPORTING AND ARTS EXCELLENCE GRANTS

The Director of Community Services submitted a report outlining the recommendations of the working group in relation to the allocation of grants under recreation/culture/arts development, and individual sporting and arts excellence grants.

The working group had met to discuss the applications and consideration was given to each one. After much deliberation and taking into account the limited resources available, they had arrived at the recommendations made to committee.

RESOLVED THAT COMMITTEE:

Endorse the recommendations of the working group as outlined in the appendices to the report with the addition of an Arts Development grant for RV Jazz and Blues Festival of £1000.

709

LONGRIDGE PUMP TRACK

The Director of Community Services submitted a report regarding the lease of land to build a cycling pump track on Kestor Lane, Longridge.

The report outlined the details of the track, location, and how the principle of a lease was required for external funding to be sought.

Members were reminded that the Kestor Lane site was a Fields in Trust site, and consultation would therefore need to take place and approval sought for any development. The open space there was also used as an informal recreation space for the town and as a venue for fun fairs and circuses as well as the annual Field Day.

The scheme had considerable merit in the provision of a new facility in Longridge, that would benefit helping people become more active, as well as potentially helping to minimise antisocial behaviour in the town.

Members discussed the request, and although they were impressed with the idea of the track, felt wary about entering into a long lease with a third party on this important community asset. The choice of site was also questioned.

Councillor Berryman was given permission to speak on this item.

RESOLVED THAT COMMITTEE:

Defer a decision on this request until there is an understanding on how the lease will work for this important community asset.

(Councillor Berryman left the meeting)

710 REVENUE MONITORING 2021-22

The Director of Resources submitted a report for information on the position for the period April to January 2022 of this year's revenue budget for this committee.

The comparison between actual and budgeted expenditure shows an underspend of £128,284 for the first ten months of the financial year 2021/22. After for allowing for transfers to/from earmarked reserves the underspend was £116,270.

711 CAPITAL PROGRAMME 2022-23

The Director of Resources submitted a report informing members of the schemes approved for inclusion in this committee's 2022/23 capital programme.

This committee had an approved 2022/23 capital programme of £2,280,500 for fifteen schemes.

The Clitheroe Town Centre Car Park scheme was included in the capital programme on the basis that a feasibility study was undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance committee for further consideration before the capital scheme and any associated expenditure can go ahead.

Any slippage on schemes in the 2021/22 capital programme would be reported to this committee at future meetings.

712 DEFRA CONSULTATIONS

The Director of Community Services submitted a report for information on two major consultations open for comment until 15 April 2022.

One was a UK wide consultation on the introduction of mandatory digital waste tracking and the other on the reform of the waste carrier, broker, dealer registration in England. Subject to the results of the consultations, it was anticipated that the newly proposed digital waste tracking service, and the proposed CBD reform would be implemented in 2023/24.

713 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

714 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That by virtue of the next items of business being exempt information under paragraphs 2 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

715 SWEEPER HIRE CONTRACT

The Director of Community Services submitted a report seeking committee's views on the future of mechanical sweeping elements of the Amenity Cleansing service.

Members were reminded that the Council does not have a statutory duty to sweep the streets but exercises its powers to offer the service to maintain amenity standards in the area. The local highways authority (LCC) has the duty to undertake sweeping and other clearance of the highway to maintain safety standards for highway users. Some of this work was undertaken by the Borough on behalf of LCC for an annual payment for the service.

The current contract with the supplier of large mechanical sweepers expires on 31 March 2022 and as such tenders split into three lots had been sought. The tenders received back were unaffordable so only Lot 1 had been accepted and further prices were being sought along with an increased sum from LCC for the work carried out on their behalf.

RESOLVED THAT COMMITTEE:

Authorise the Director of Community Services to negotiate with LCC to reach an acceptable agreement on the delivery of services.

716 RIBBLESDALE POOL

The Director of Community Services submitted a report for information providing committee with an update on the challenges being faced in delivering the pool operation at Ribblesdale Pool.

The meeting closed at 8.00 pm

If you have any queries on these minutes please contact the committee clerk, Olwen Heap 01200 414408 olwen.heap@ribblevalley.gov.uk.

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

meeting date: 24 May 2022
 title: APPOINTMENT TO WORKING GROUPS 2022/23
 submitted by: Chief Executive
 principal author: Olwen Heap

1 PURPOSE

1.1 To appoint members to any working groups under the remit of the Community Services committee and their membership.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives – to be a well managed council providing effective services.
- Corporate Priorities - to protect and enhance the existing environmental quality of our area; to help make people's lives healthier and safer.
- Other Considerations – to work in partnership with other bodies in pursuit of the Council's aims and objectives.

2 BACKGROUND

2.1 Working groups are set up by a parent committee to aid them in reaching a decision on specific aspects of their remit. Working groups have no powers and decisions are always made ultimately by the parent committee.

2.2 Working groups are usually made up of members from the parent committee unless another member has an expertise that could be useful to the group or in the case of a small political group availability is an issue.

3 ISSUES

3.1 The following working groups are active and officers recommend they are re-established. Committee may wish to consider if numbers need reviewing to approximate political balance on the Council.

Grants (Recreation/Culture/Arts/Excellence/Bloom/Christmas Lights)	3 Conservatives + 1 Lib Dem
Car Parking	3 Conservatives + 1 Lib Dem

3.2 Working groups meet when there is a need to move an issue forward. For some this is on an annual basis and for others it can be as often as monthly.

3.3 Agendas, reports and minutes are done by the officers that serve on the working group. The minutes of each meeting are reported back to the parent committee once approved by the working group so that they are kept informed of progress.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications

- Resources – the costs associated with working groups is included in the budget for 2022/23.
- Technical, Environmental and Legal – no significant risks identified
- Political - no significant risks identified
- Reputation – no significant risks identified
- Equality & Diversity - no significant risks identified

5 RECOMMENDED THAT

- 5.1 Committee approve the continuance of the working groups under the remit of this committee as suggested and decide upon their membership.

Marshal Scott
CHIEF EXECUTIVE

Olwen Heap
ADMINISTRATION OFFICER

BACKGROUND PAPERS

REF: CE/OMH/COM/24.5.22

For further information please ask for Olwen Heap, extension 4408

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY COMMITTEE

DECISION

meeting date: TUESDAY, 24th MAY 2022
title: CAR PARKING REPORT
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES
principal author: ADRIAN HARPER – HEAD OF ENGINEERING SERVICES

1 PURPOSE

- 1.1 To seek Members' views on the changes to the car park ticket machines and inform committee the current position of electric charging points.
- 1.2 Relevance to the Council's ambitions and priorities:
 - Council Ambitions – To protect and enhance the existing environmental quality of our area and to protect the natural and built environment.
 - Community Objectives – To encourage and develop more sustainable forms of transport by charging for off-street car parking.
 - Corporate Priorities - Maintaining and improving the environmental quality of the Ribble Valley in line with our priority of environmental excellence.

2 BACKGROUND

- 2.1 The council own 16 car parks and a capital scheme has been approved to replace all the parking machines on the car parks.
- 2.2 Electric Charging Points: Investigations into funding opportunities are ongoing and a visit from the Energy Savings trust has been arranged to assist with this.

3 ISSUES

- 3.1 Part of the preliminary works for the capital scheme to replace the parking machines is to investigate options for different aspects of the infrastructure including payment options, numbers of machines and power supply alternatives.
- 3.2 The council currently operate with 2 types of payment schemes. The original machines only take coins whilst the 6 retro fitted machines accept contactless payments. All the car parks have the facility of pay by phone. All current machines have a hard-wired power supply.
- 3.3 The current machines available are able to carry out all the payment options that the council has enjoyed to date with the addition of Apple Pay and Google Pay. They are also, generally, solar powered but some machines will require both.
- 3.4 All the available options could be used on all the car parks apart from Dunsop Bridge and Slaidburn. As a result of their rural location and lack of a good mobile phone signal the parking machine companies have suggested that these car parks remain cash only.
- 3.5 Investigations are ongoing with telecommunication contractors to try to find way of boosting the mobile phone signal in these car parks to enable them to have the full suite of payment options. The viability of this will depend on the cost

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – The Capital Scheme has been approved for 2022/23 to the sum of £123800
- Political – These changes could show the Council to be progressive and innovative and can only be seen as a positive move
- Reputation – The scheme should only enhance the reputation of the Council.
- Equality & Diversity – No implications have been identified.

5 RECOMMENDED THAT COMMITTEE

5.1 Refer the results of the investigations from both the electric charging points and the parking machines to the car park working group for consideration.

5.2 Delegate to the Director of Community Services, in consultation with the car park working group, decisions on the final specifications for the renewed infrastructure.

ADRIAN HARPER
HEAD OF ENGINEERING SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

BACKGROUND PAPERS

None.

For further information please ask for Adrian Harper, extension 4523.

REF: AH/CMS/COMMUNITY/240522

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

meeting date: 24 MAY 2022
title: RECREATION & CULTURE / ARTS DEVELOPMENT GRANTS
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: MARK BEVERIDGE, HEAD OF CULTURAL AND LEISURE SERVICES

1 PURPOSE

1.1 To present the further recommendations of the working group in relation to the allocation of grants under Recreation/Culture/Arts Development and to inform committee of the Ribble Valley in Bloom grants.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives – To be well-managed Council providing efficient and responsive services based on identified customer need.
- Corporate Priorities - To make people's lives safer and healthier and more specifically to increase peoples' opportunities to access cultural activities and improve outcomes for children and young people.
- Other Considerations – None

2 BACKGROUND

2.1 The purpose of Recreation/Culture and Arts Development grants are to provide organisations with support for projects which enhance recreational and cultural provision as well as helping organisations with activities which have a specific arts focus.

3 ISSUES

3.1 In the report issued for the Community Services meeting 4 March 2022 it was stated that some Arts Development applications received needed further evidence before a decision could be reached. Some of those applicants have now resubmitted their applications along with several new applicants.

3.2 In March one arts-based grant was approved to the Ribble Valley Jazz and Blues Festival and they were sent an offer letter.

3.3 It is encouraging to see the range of applications for different projects in the recreational and arts sectors that have been submitted with a good spread across the whole of the Borough.

3.4 Although the scale of grants is relatively low in monetary value, they are none the less very well received by the individuals and organisations in receipt of them.

3.5 The ease of application and relative speed with which organisations receive an answer often helps where the Council funding is a part of a larger basket of funding being put together. The added boost they provide cannot be underestimated. These grants often provide the additionality required by organisations which help them to get funds from national schemes.

- 3.6 Committee set up a member working group to consider the applications and to make recommendations for awards.
- 3.7 That group was made up of Councillors Newmark, Atkinson, Alcock and Robinson and it reconsidered the applications received against the qualification criteria set by this committee under each heading.
- 3.8 The group was advised by your Art Development Officer, Democratic Services Officer and the Head of Cultural and Leisure Services.
- 3.9 The group was impressed with the quality of many of the applications but recognised as in previous years, the difficulty of allocating limited resources by assessing comparative values of (for the most part) applications that deserve more support than the Council can give.
- 3.10 Every application was considered, and the conclusions reached by the group form the recommended awards included in appendix 1.
- 3.11 The working group also considered the applications made under the Ribble Valley in Bloom grant scheme. Four applications were received, and the following recommendations made and offered.

APPLICANT	PROJECT	RECOMMENDED GRANT (approx. 30%)
Waddington Parish Council	Purchase of plants for the existing planters and flower bed around the cenotaph.	£174
Gisburn Parish Council	Purchase of another planter and bulbs/flowers at the war memorial gardens.	£64
Rimington & Middop Parish Council	Purchase of bulbs for verges and planters	£23
Mellor Brook Community Centre	Purchase of planters, troughs, compost, water butts including outside tap and plants	£528
	Total budget for RV in Bloom and Christmas Lights = £2060	£789

4 FINANCE

- 4.1 Listed below are the sums available for distribution:

Grant	Original Budget 2022/23 £	Reserves Balance £	TOTAL AVAILABLE BUDGET £
Recreation and Culture (Arts Development)	3,000	5,620	8,620

4.2 Summarised below are the number of applications received long with total value of the allocation proposed.

Grant	Number of Applications Received	Number of Applications Awarded	Total Value of Allocations
Recreation and Culture (Arts Development)	9	7	£8,620

5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications

- Resources – the following sums are available for distribution:
Recreation / Culture - £8,620
Ribble Valley in Bloom and Christmas Lights - £2,060
The distribution recommended by the working group is within budget.
- Technical, Environmental and Legal – A grant condition is that awards must be to residents and organisations which primarily benefit residents of the Ribble Valley.
- Political – none identified
- Reputation – the grant programme is well received in the communities of the Ribble Valley and gives the Council an opportunity to support a range of organisations and individuals who otherwise might not be able to access public funds.
- Equality and Diversity – the grants are available to open to all.

6 RECOMMENDED THAT COMMITTEE

1. Endorse the recommendations of the working group outlined in appendices 1 attached to this report.
2. Approve the grants made under the Ribble Valley in Bloom scheme.

MARK BEVERIDGE
HEAD OF CULTURAL AND LEISURE SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

BACKGROUND PAPERS

Applications forms.

For further information please ask for Mark Beveridge, extension 4479.

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Recreation And Culture Grant (Arts) 2022/23

Organisation Name	Clitheroe Heritage Open Days Steering Group	Ribble Valley Jazz & Blues	Ribchester Museum Trust	Sawley Art Group	Valley Visually Impaired Group	Dance Syndrome	Art 4 All
Project Name	Astounding Inventions	Ribble Valley Jazz & Blues Festival	Ribchester Roman Festival 2022	Moving On From Covid Through Art	Theatre Experiences	Clitheroe Inclusive Dance	An Artist Lead Project
Contact	Ruth Thompson	Sue Bradley	Patrick Tostevin	Allan Poyner	Chris Tattersall	Dawn Vickers	Frances Freeman Ruddock
Cost	£1,760.00	£57,100.00	£4,000.00	£400.00	£4,000.00	£5,680.00	£1,160.00
Amount Requested	£700.00	£1,000.00	£2,000.00	£200.00	£2,000.00	£2,840.00	£580.00
Suggested Award:	£350	£1,000	£1,650	£200	2000	2840	580
Notes:		Approved in March 2022			Suggest that they partner with a Ribble Valley theatre venue to attend one of the visits to learn from the experience to see if any elements could be added to their venue to make them more accessible.		
TOTAL REQUESTED ROUND	£25,520.00						
TOTAL SUGGESTED	£8,620.00						
IN RESERVE	£5,620.00						
BUDGET	£3,000.00						
TOTAL AVAILABLE	£8,620.00						
REMAINING BUDGET UNCOMMITTED	£0.00						

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RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

meeting date: 24 MAY 2022
title: CLITHEROE FOOD FESTIVAL
submitted by: JOHN HEAP, DIRECTOR COMMUNITY SERVICES
principal author: MARK BEVERIDGE, HEAD OF CULTURAL SERVICES

1 PURPOSE

- 1.1 To update members on the preparations for staging this years' event.
- 1.2 Relevance to the Council's ambitions and priorities
 - Community Objectives - To help make people's lives healthier and safer.
 - Corporate Priorities - To sustain a strong and prosperous Ribble Valley.
 - To protect and enhance the existing environmental quality of our area
 - Other Considerations – Staging events which contribute to the economic vitality of the area and provide an entertaining activity for residents.

2 BACKGROUND

- 2.1 The Council has organised the Clitheroe Food Festival for the past 9 events, this year is the 10th staging of it, although because of covid it is not ten years since the first one was held. In that time, it has grown significantly to become a major event in terms of the crowds attending and the scale of the planning and organisation required to stage it. Probably the largest on day event of its type in the region.
- 2.2 The event is free to attend for visitors, so the Council bears the total cost of staging it. The only real income source is from the stall holders and limited sponsorship income. The sponsorship value of the event is limited, because other than being associated with the event there are no celebrity chefs or special events which would add value for a sponsor. For 2022, Committee has already decided not to actively pursue sponsorship for the event this year.
- 2.3 This year the Council has sought a low-key marketing approach, therefore press releases, social media and banners on our own land will be the means of marketing the event, with no paid for advertising.
- 2.4 The event will be one day only for 2022, with the possibility of being extended to two days in 2023, assuming the Council approves the event for future years. In future years the organisation of the event will move from Community Services to Economic Development and Planning, as part of internal changes that have occurred.
- 2.5 Preparations are progressing well, and although some of the previous businesses that attended are no longer trading, over 60% of stalls available have been booked, and a number of new businesses will be offered an opportunity to attend this year.

3 ISSUES

- 3.1 Unsurprisingly the costs this year are going to be higher than in previous years, with the infrastructure, transport and staffing all seeing some significant price rises compared to 2019. The charge for the stalls cannot rise accordingly as the festival is a one-day event and is at the top end of the charging structure, compared to other similar sized events many of which are able to charge an entry fee to visitors. The income from stalls does not cover the cost of staging what is a free to attend event. (A budget breakdown is included as an appendix to this report).
- 3.2 Our previous transport provider for the park and ride is unable to supply vehicles this year due to staff shortages, therefore an alternative company has been sourced, though that will mean using coaches instead of the double decker buses we were previously supplied with. The cost of this is over double what the Council paid in 2019.
- 3.3 The number of non-food stalls has previously been capped at 3 to accommodate an appropriate number of charity stall without diluting the festival theme. Given the Councils concern about/commitment to sustainability issues in our natural environment that produces the food and drink at the festival, it is suggested that a limited number of stalls be allocated for environmental/sustainability themes. If this is acceptable to Committee, it is suggested that the limit on non-food stalls for this year is raised to 10.
- 3.4 This does not mean however that the main thrust of the event is to be diluted with stalls selling other products, such as fashion or crafts. The aim is to give stalls with some association with the festivals' purpose to attend.

4 RISK ASSESSMENT

- 4.1 The approval of this report may have the following implications.
- Resources – The Council financially supports the event by providing the budget for staging it.
 - Technical, Environmental and Legal – The Council staff organise and plan the event, services are bought in for security, infrastructure etc.
 - Political – None in the context of this report
 - Reputation – The Council has run this event successfully for many years and it is generally well received by local businesses, residents, and visitors.
 - Equality & Diversity – the event is open to all.

5 **RECOMMENDED THAT COMMITTEE**

- 5.1 Agree to raise the number of non-food stalls from three to ten for the 2022 event.

MARK BEVERIDGE
Head of Cultural and Leisure Services

JOHN HEAP
Director of Community Services

BACKGROUND PAPERS

For further information please ask for Mark Beveridge 01200 425111

Appendix

Clitheroe Food Festival 2022

CRFDF	0100	Salaries	2,280
CRFDF	0108	National Insurance Salaries	190
CRFDF	0130	Temporary Staff	4,680
CRFDF	2402	Repair & Maintenance - Buildings	1,580
CRFDF	2446	Rent of Buildings	1,260
CRFDF	2636	Hire of Transport	2,100
CRFDF	2637	Hire of Plant	12,250
CRFDF	2881	Purchase of Equipment & Materials	790
CRFDF	2885	Plastic Sacks	80
CRFDF	2895	First Aid Requisites	1,780
CRFDF	2942	Refreshments	440
CRFDF	2961	Protective Clothing	30
CRFDF	2981	Postages	180
CRFDF	2991	Communication Equipment	580
CRFDF	3267	Signage	4,200
CRFDF	3277	Promotional Activities	14,710
CRFDF	3305	Security	1,780
CRFDF	8420n	Car Park Charges	-4,810
CRFDF	8576z	Contributions & Donations	-5,000
CRFDF	8724n	Masterclasses and Tutored Tastings - VAT	-540
CRFDF	8805l	Land Rents	-310
CRFDF	8827n	Food Festival Stalls (VATable)	-15,640

Total

22,610

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RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

meeting date: 24 MAY 2022
title: CAPITAL OUTTURN 2021/22
submitted by: DIRECTOR OF RESOURCES
principal author: ANDREW COOK

1 PURPOSE

1.1 The purpose of this report is to review the final outturn of the 2021/22 capital programme for this Committee and to seek member approval for the slippage of some capital scheme budgets from the 2021/22 financial year to the 2022/23 financial year.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities - to continue to be a well-managed council providing efficient services based on identified customer need.
- Other Considerations – none identified.

2 2021/22 CAPITAL PROGRAMME BACKGROUND

2.1 Five capital schemes for this Committee's original estimate budget, totalling £1,555,000, were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2021 and March 2021 respectively. This included three new schemes for 2021/22 and budget for two 2020/21 schemes that had been moved from the 2020/21 capital programme to the 2021/22 capital programme.

2.2 In addition to the original estimate budget above, the following budget changes were made:

- Three 2020/21 capital schemes were not completed by 31 March 2021 and had unspent budget available at that date. The total unspent budget of £60,320 on those schemes, known as slippage, was moved into the 2021/22 capital programme budget, after approval by this Committee in May 2021.
- One capital scheme had additional budget of £80,600 approved on it by Policy and Finance Committee in-year.
- Four additional capital schemes with budgets totalling £112,980 were approved by Policy and Finance Committee in-year.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of twelve schemes was £1,808,900.

2.4 The revised capital programme budget of £591,360 for twelve schemes was then approved by the Special Policy and Finance Committee in February 2022, following a review of progress on all schemes in the capital programme. This included moving £1,215,000 of budget on one scheme into the 2022/23 financial year. The revised estimate budget is shown at Annex 1.

2.5 During the financial year this Committee has received reports monitoring the progress of schemes within the capital programme.

3 CAPITAL OUTTURN 2021/22

3.1 Annex 1 shows this Committee's capital programme outturn position by scheme, including budget approvals, actual expenditure in-year and requested slippage into 2022/23. The table below summarises the final outturn position.

Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure 2021/22 £	Requested Slippage into 2022/23 £
285,000	1,270,000	60,320	193,580	1,808,900	591,360	1,215,000	430,510	153,240

3.2 Actual expenditure on this Committee's capital programme was £430,510, which is 72.8% of the revised estimate budget.

3.3 Seven of the twelve capital programme schemes were completed in-year.

3.4 Five of the schemes were not completed in-year, as follows:

- **Play Area Improvements 2021/22 (-£79,860) and Play Area Improvements 2020/21 (-£40,000):** The budgets on these two schemes totalled £160,600. £40,000 budget was to be spent on regular in-year improvements across the Borough's eighteen play areas and £120,600 budget was to be spent on specific improvement schemes for the play areas at Kestor Lane, Clitheroe Castle, Highfield Road and Highmoor Park. £40,740 was spent on the regular in-year play areas improvement works, resulting in a minor £740 overspend in that area of work.

The specific improvement schemes, with a budget of £120,600, were put out to competition simultaneously in March 2022, so no work was completed on the schemes in-year. Contracts will be awarded in May 2022 for the schemes at Kestor Lane and Clitheroe Castle. However, the prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes will be sought for installation of a revised set of play equipment to match the budget available.

At this stage, it is expected that the specific improvement schemes will be completed in 2022/23, but actual dates are to be confirmed, subject to contractor and materials availability matching preferred times in-year for completing works in play areas (outside school holidays and avoiding bad weather months). Slippage of £120,600 into 2022/23 is requested to fund this work.

- **Clitheroe Town Centre Car Park Scheme (-£15,000):** There was no initial feasibility spend on the scheme in 2021/22, but work was on-going on the site assessment. Slippage of £15,000 into 2022/23 is requested to add to the £1,215,000 budget already moved to 2022/23 on this scheme, to ensure the full scheme budget of £1,230,000 is available in 2022/23.

NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead.

- **Refurbishment of Bowling Green Café – Castle Grounds (-£2,157):** The work on the café and surrounding area was substantially completed in-year and the café has been let. There are still some minor external works to be completed on the café and it is proposed to fit a handrail on the steps adjacent to the café. These works are expected to be completed in Summer 2022, dependent on supply of materials. Slippage of £2,150 into 2022/23 is requested to fund these remaining works.
- **Edisford Playing Pitches Drainage Works (-£15,494):** This scheme included main pitch drainage works and installation of a cut off drain. Initial work on the cut off drain has been completed in 2021/22 but further works are required on the cut off drain and these are still to be programmed. The main pitch drainage works have not been undertaken yet because these will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch.

The further work required is expected to be undertaken in 2022/23, but actual dates are to be confirmed, subject to completion of the cut off drain work and availability of contractors and favourable weather conditions for the main pitch drainage works. Slippage of £15,490 into 2022/23 is requested to fund the remaining works on the scheme.

4 SLIPPAGE

4.1 Where capital schemes are not complete at year-end and budget is requested to be moved into the next financial year, this is known as slippage. For this Committee slippage of £153,240 is requested into 2022/23 for five schemes:

- Play Area Improvements 2021/22, £80,600.
- Play Area Improvements 2020/21, £40,000.
- Clitheroe Town Centre Car Park Scheme, £15,000.
- Refurbishment of Bowling Green Café – Castle Grounds, £2,150.
- Edisford Playing Pitches Drainage Works, £15,490.

4.2 Attached at Annex 2 are the individual “Request for slippage” forms. This Committee is asked to consider and approve these requests.

5 RISK ASSESSMENT

5.1 The risks associated with this report are set down below:

- Resources – Overall expenditure on this Committee’s 2021/22 capital schemes was contained within the revised estimate budget approved in February 2022. As a result, less capital financing resources than budgeted for were required to fund the capital programme. Capital resources are already in place to fund the £153,240 requested slippage to the 2022/23 financial year.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and diversity issues are examined as part of the capital bid appraisal process.

6 CONCLUSION

- 6.1 Actual expenditure on this Committee's capital programme was £430,510, which is 72.8% of the revised estimate budget.
- 6.2 Seven of the twelve capital programme schemes were completed in-year and overall expenditure on these schemes was contained within the revised estimate budget approved in February 2022.
- 6.3 Slippage of £153,240 into 2022/23 has been requested to fund completion of the five schemes not completed in 2021/22.

7 RECOMMENDED THAT COMMITTEE

- 7.1 Approve the slippage of the following budgets into the 2022/23 capital programme:
- Play Area Improvements 2021/22, £80,600.
 - Play Area Improvements 2020/21, £40,000.
 - Clitheroe Town Centre Car Park Scheme, £15,000.
 - Refurbishment of Bowling Green Café – Castle Grounds, £2,150.
 - Edisford Playing Pitches Drainage Works, £15,490.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM3-22/AC/AC
10 May 2022

For further information please ask for Andrew Cook.

BACKGROUND PAPERS – None

COMMUNITY SERVICES COMMITTEE – CAPITAL PROGRAMME OUTTURN 2021/22

Annex 1

Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure 2021/22 £	Requested Slippage into 2022/23 £
PLAYV	Play Area Improvements 2021/22	40,000	0	0	80,600	120,600	120,600	0	40,740	80,600
PLAYU	Play Area Improvements 2020/21	0	40,000	0	0	40,000	40,000	0	0	40,000
PLAYT	Play Area Improvements 2019/20	0	0	16,500	0	16,500	16,500	0	16,500	0
REPWB	Replacement of Refuse Wheelie Bins	13,000	0	0	0	13,000	13,000	0	13,000	0
RVVUH	Replacement of Refuse Collection Vehicle VU62 HXK	232,000	0	0	0	232,000	229,150	0	229,150	0
PDECK	Clitheroe Town Centre Car Park Scheme	0	1,230,000	0	0	1,230,000	15,000	1,215,000	0	15,000
WVHKN	Replacement of Pickup Ford Ranger PK60 HKN	0	0	25,250	0	25,250	25,560	0	25,558	0
REACTV	Replacement of CCTV System	0	0	18,570	0	18,570	18,570	0	18,556	0
BGS/AF	Refurbishment of Bowling Green Café – Castle Grounds	0	0	0	45,000	45,000	45,000	0	42,843	2,150
CONCR	Concreting Works to Transfer Station	0	0	0	24,000	24,000	24,000	0	24,135	0
BPSTP	Brungerley Park Rebuild Steps	0	0	0	25,200	25,200	25,200	0	16,742	0
EDPDR	Edisford Playing Pitches Drainage Works	0	0	0	18,780	18,780	18,780	0	3,286	15,490
Total Community Services Committee		285,000	1,270,000	60,320	193,580	1,808,900	591,360	1,215,000	430,510	153,240

**COMMUNITY SERVICES COMMITTEE – CAPITAL PROGRAMME
OUTTURN 2021/22**

Annex 2

Request for slippage into 2022/23

Cost Centre and Scheme Title	PLAYV: Play Area Improvements 2021/22 and PLAYU: Play Area Improvements 2020/21
Scheme Description	£40,000 budget for regular in-year improvements across the Borough's eighteen play areas. £120,600 budget for specific improvement schemes for the play areas at Kestor Lane, Clitheroe Castle, Highfield Road and Highmoor Park. £80,600 of this budget is funded by S106 monies.
Head of Service	Mark Beveridge
Year Originally Approved	PLAYV = 2021/22 PLAYU = 2020/21
Revised Estimate 2021/22 for the Scheme	PLAYV = £120,600 PLAYU = £40,000
Actual Expenditure in the Year 2021/22	PLAYV = £40,740 PLAYU = £0
Variance - (Underspend) or Overspend	(£119,860)
Please provide full reasons for the (under) or over spend variance shown above?	£40,740 was spent on the regular in-year play areas improvement works, resulting in a minor £740 overspend. The £120,600 specific improvement schemes were put out to competition simultaneously in March 2022, so no work was completed on the schemes in-year. Contracts will be awarded in May 2022 for the schemes at Kestor Lane and Clitheroe Castle. However, the prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes will be sought for installation of a revised set of play equipment to match the budget available.

Slippage Request

Please grant the amount of Budget Slippage from 2021/22 to 2022/23 requested.	PLAYV = £80,600 PLAYU = £40,000
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.	To fund specific improvement schemes for the play areas at Kestor Lane, Clitheroe Castle, Highfield Road and Highmoor Park.
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	Within 2022/23, but actual dates are to be confirmed, subject to contractor and materials availability matching preferred times in-year for completing works in play areas (outside school holidays and avoiding bad weather months).

**COMMUNITY SERVICES COMMITTEE – CAPITAL PROGRAMME
OUTTURN 2021/22**

Annex 2

Request for slippage into 2022/23

Cost Centre and Scheme Title	PDECK: Clitheroe Town Centre Car Park Scheme
Scheme Description	To identify and develop a site to add further car parking spaces in Clitheroe town centre. <i>NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead.</i>
Head of Service	Adrian Harper
Year Originally Approved	2020/21
Revised Estimate 2021/22 for the Scheme	£15,000
Actual Expenditure in the Year 2021/22	£0
Variance - (Underspend) or Overspend	(£15,000)
Please provide full reasons for the (under) or over spend variance shown above?	<p>Work to assess the practicalities and challenges of acquiring and developing a specific site that had been identified in the town centre was on-going at 2021/22 revised estimate budget stage.</p> <p>In addition, a feasibility study to prove the need for additional car parking spaces in the town centre had not yet been reported to Policy and Finance Committee.</p> <p>Given this, there was only the possibility of some initial feasibility study spend in 2021/22, so the majority of the scheme budget was moved to 2022/23 and £15,000 budget was left in 2021/22.</p> <p>In practice, there was no initial feasibility spend in 2021/22, but work was on-going on the site assessment.</p>

Slippage Request

Please grant the amount of Budget Slippage from 2021/22 to 2022/23 requested.	£15,000
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.	The unspent £15,000 budget will be added to the £1,215,000 budget already moved to 2022/23 on this scheme, to ensure the full scheme budget of £1,230,000 is available in 2022/23.
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	To be confirmed, dependent on the outcome of the feasibility study.

**COMMUNITY SERVICES COMMITTEE – CAPITAL PROGRAMME
OUTTURN 2021/22**

Annex 2

Request for slippage into 2022/23

Cost Centre and Scheme Title	BGCAF: Refurbishment of Bowling Green Café – Castle Grounds
Scheme Description	Work to be undertaken to return the bowling green café to a state where it can be let for a business to operate from and the area around the café is returned to a condition where many people can enjoy that green space safely.
Head of Service	Mark Beveridge
Year Originally Approved	2021/22
Revised Estimate 2021/22 for the Scheme	£45,000
Actual Expenditure in the Year 2021/22	£42,843
Variance - (Underspend) or Overspend	(£2,157)
Please provide full reasons for the (under) or over spend variance shown above?	The work on the café and surrounding area was substantially completed in-year and the café has been let. The underspend is due to some minor external works still needing to be completed on the café and not all the contingency included in the scheme budget was required to be used.

Slippage Request

Please grant the amount of Budget Slippage from 2021/22 to 2022/23 requested.	£2,150
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.	Slippage is requested to fund the minor external works still to be completed and work to fit a handrail on the steps adjacent to the café.
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	Summer 2022, dependent on supply of materials for final work.

**COMMUNITY SERVICES COMMITTEE – CAPITAL PROGRAMME
OUTTURN 2021/22**

Annex 2

Request for slippage into 2022/23

Cost Centre and Scheme Title	EDPDR: Edisford Playing Pitches Drainage Works
Scheme Description	<p>Works to improve the drainage of the levelled Edisford grass pitch created from the spoil of the synthetic pitch installation in 2019, namely:</p> <ul style="list-style-type: none"> • Installation of drainage to extend the usable time the pitch can be played on in Winter. • Installation of a cut off drain to prevent surface water run-off onto a nearby path. <p>This budget is funded by S106 monies.</p>
Head of Service	Mark Beveridge
Year Originally Approved	2021/22
Revised Estimate 2021/22 for the Scheme	£18,780
Actual Expenditure in the Year 2021/22	£3,286
Variance - (Underspend) or Overspend	(£15,494)
Please provide full reasons for the (under) or over spend variance shown above?	<p>Initial work on the cut off drain has been completed but further works are required and these are still to be programmed.</p> <p>The main pitch drainage works have not been undertaken yet because these will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch.</p>

Slippage Request

Please grant the amount of Budget Slippage from 2021/22 to 2022/23 requested.	£15,490
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.	To fund completion of the cut off drain work and the installation of drainage on the Edisford grass pitch created from the spoil of the synthetic pitch installation, as planned.
By what date would the work or services related to any requested slippage be completed, if it were to be approved.	Within 2022/23, but actual dates to be confirmed, subject to completion of cut off drain work and availability of contractors and favourable weather conditions for the main pitch drainage works.

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RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

meeting date: 24 MAY 2022
title: LONGRIDGE CAPITAL PROJECTS
submitted by: JOHN HEAP, DIRECTOR COMMUNITY SERVICES
principal author: MARK BEVERIDGE, HEAD OF CULTURAL SERVICES

1 PURPOSE

- 1.1 To update members on several capital projects the Council is investing in to provide better facilities for Longridge residents.
- 1.2 Relevance to the Council's ambitions and priorities
 - Community Objectives - To help make people's lives healthier and safer.
 - Corporate Priorities - To sustain a strong and prosperous Ribble Valley.
 - Other Considerations – To assist with the facilities for all ages in Longridge.

2 BACKGROUND

- 2.1 The Borough Council has secured investment from a s106 agreement for projects in Longridge, plus a capital allocation from the Councils' capital budget for 2022/23.
- 2.2 To-date the Council has given £12k to Longridge Cricket Club for pitch improvements, made an offer of £10k to the Sports Club based at Longridge High School. The Sports Club have responded and are most grateful for the offer. These were part of the 4 projects specified in the legal agreements between the Council and the developer several years ago when it was drawn up.
- 2.3 In addition to these two projects, the Council is also investing £70k into the Kestor Lane play area, £40k of this sum is a capital investment from the Borough Council. After some issues with the procurement process an order has now been placed with Kompan UK to build and install the equipment.
- 2.4 The other investment is in the Mardale football pitches, where c£80k will be spent on improving the pitch drainage. A topographical survey has been commissioned and this will then be followed by the actual drainage improvement works once a contractor has been appointed.
- 2.5 The Council has recently taken part in a pitch improvement programme with the Lancashire FA, which considered all the Councils playing pitches, both Longridge and Clitheroe. This involved a detailed inspection by an independent expert and recommendations for improvement works over a period of years. This report will be used to help guide the work which is undertaken at Mardale.
- 2.6 The Council recently spent £3,500 on repairs to the access road onto Kestor Lane, where several potholes had developed following the winter period. These

were exacerbated following drainage issues and water run off from the old football club building on LCC land adjacent to the field.

3 ISSUES

3.1 The s106 contribution which has helped to fund some of these projects is quite inflexible. The 4 projects identified were part of a legal agreement which the Council entered into with the house builder, if any of these projects were not to be delivered then the developer is entitled to their money being returned.

3.2 Future s106 developments from housing sites in Longridge will be sought which will continue to help with investment in improving the sport and leisure provision in the town. Unfortunately, these agreements take some time to reach the point where the funding is made available to the Council, as they are usually based on

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications.

- Resources – The s106 funding has been agreed and the Council is in receipt of the funds from the developer, the Councils' own capital funding is secure and is included within the current capital plan for 22/23.
- Technical, Environmental and Legal – The s106 agreements are legally binding on the Council and the developer.
- Political – None in the context of this report
- Reputation – The investment will enhance infrastructure for residents and help to alleviate the claim that only Clitheroe is in receipt of investment in facilities.
- Equality & Diversity – the projects will facilitate both able bodied and disabled users.

5 CONCLUSION

5.1 The Councils' investment in Longridge will see improvements in several areas which will help a range of residents

MARK BEVERIDGE
Head of Cultural and Leisure Services

JOHN HEAP
Director of Community Services

BACKGROUND PAPERS

For further information please ask for Mark Beveridge 01200 425111

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

INFORMATION

meeting date: 24 MAY 2022
title: LONGRIDGE PUMP TRACK UPDATE
submitted by: JOHN HEAP, DIRECTOR COMMUNITY SERVICES
principal author: MARK BEVERIDGE, HEAD OF CULTURAL SERVICES

1 PURPOSE

- 1.1 To update members on the progress of this community project.
- 1.2 Relevance to the Council's ambitions and priorities
 - Community Objectives - To help make people's lives healthier and safer.
 - Corporate Priorities - To sustain a strong and prosperous Ribble Valley.
 - Other Considerations – The project would help to provide diversionary activities for young people in Longridge and potentially help with some aspects of ASB in the Town.

2 BACKGROUND

- 2.1 The Committee discussed this project at the last meeting, where a decision on the request for a lease for the land was deferred until the community group leading on the project were able to become fully constituted. (Minute ref. 709, 09/03/22)
- 2.2 A meeting was held with the group and Council officers on 28th April to discuss their progress and the scheme they wish to pursue. The group has now developed a constitution and elected people to posts in the group. They just need to establish their bank account, to enable them to begin to start fund raising.
- 2.3 An update was provided to the group from the March meeting and the recommendation from Committee, to delegate the lease agreement to the Director of Community Services, pending the group becoming constituted.

3 ISSUES

- 3.1 The group discussed how they thought it would be better if the Council were to fund and develop the project. However, it was pointed out that the Council have made it clear through its officers from the outset of the initial meetings about the project, that the Council has no funding allocated to such a project and that currently, several of its' own growth bids are in limbo pending the outcome of the Governments' decision on funding for Local Government.
- 3.2 The question of s106 funding was discussed and whilst such a scheme would lend itself to such funding, the length of time it would take to generate a sum to progress a scheme, meant that this source of funding might be useful for additional investment in the project, but it could not be relied on to help establish the funds to see the project develop in a timely manner.

3.2 The group are going to looking to investigate potential funding options available to them, as they will need to draw together the track proposals, which will require some initial funding and they will then need to submit the scheme for planning permission.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications.

- Resources – To date the only resource which has been used is officer time
- Technical, Environmental and Legal – The Council own the land where the group would like to build the track.
- Political – None in the context of this report
- Reputation – It may be that residents of Longridge would like to see the Council invest in this scheme, which may adversely impact on the Council because there is no budget allocation for such a scheme in the capital programme.
- Equality & Diversity – the project would facilitate both able bodied and disabled users.

5 CONCLUSION

5.1 The group are very enthusiastic to move the project forward and have appreciated the help and guidance provided to date from Council officers, moving forward the financing aspect will now come to the fore and that will determine how quickly the project can proceed.

MARK BEVERIDGE
Head of Cultural and Leisure Services

JOHN HEAP
Director of Community Services

BACKGROUND PAPERS

For further information please ask for Mark Beveridge 01200 425111

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

meeting date: TUESDAY, 24th MAY 2022
title: DRS, EPR AND COLLECTION CONSISTENCY CONSULTATIONS
submitted by: JOHN HEAP – DIRECTOR OF COMMUNITY SERVICES
principal author: ADRIAN HARPER – HEAD OF ENGINEERING SERVICES

1 PURPOSE

1.1 To provide Members with an update on the above

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – To sustain a strong and prosperous Ribble Valley.
- Corporate Priorities – To protect and enhance the existing environmental quality of our area.

2 BACKGROUND

2.1 The consultations were launched for Extended Producer Responsibility (EPR) and Deposit Return Scheme (DRS) by DEFRA on the 24th of March 2021 with a closing date of the 24th of June.

2.1.1 **EPR**:- The proposals covered in this consultation were concerned with reforms to the packaging waste regulations. The current system of producer responsibility for packaging has been in place since 1997 but needs reform. Initial reforms were outlined in the first consultation, where governments signalled their intent to introduce EPR for packaging so that producers pay for the cost of packaging from cradle to grave.

2.1.2 The government estimated that producers' costs would be in the region of £2.7bn in the first year of implementation. £1bn of this related to packaging waste collected from households, £1.5bn for packaging waste collected from businesses, and £200m for the management of bin and ground packaging litter.

2.1.3 **DRS**:- The consultation sought views on proposals to introduce a DRS for drinks containers in England, Wales and Northern Ireland. It referred solely to deposit return schemes (for drinks containers explicitly) and not reward and return schemes. So, a system where you pay an upfront deposit, which you must return the container to redeem.

2.2 A second consultation was launched for Consistency of Collections by DEFRA on 7th May with a closing date of the 4th of July 2021.

2.2.1 The consultation was concerned with having consistent recycling collections to improve the quantity and quality of municipal waste recycled in England and achieve a national recycling rate of 65% by 2035. It directly impacted on local authority waste services and was looking for proposals for all waste collection authorities to:

- Collect the same core set of dry recyclable materials from households.

- Have separate weekly food waste collections from households.
- Have separate minimum fortnightly collection of green waste (possibly free)

3 ISSUES

3.1 EPR

After months of deliberation, the government published its response to its consultation on extended producer responsibility (EPR) for packaging in late March.

EPR places the cost of managing products once they reach end-of-life on to producers. The response sets out the way in which the government and devolved nations will implement EPR across the UK

In a controversial move, the estimated costs to producers fell from £2.7 billion to £1.7 billion. This is down to two main factors. Firstly, the government dropped plans to make producers responsible for the cost of business waste until at least 2026/27, when there will be a review. Secondly, England and Northern Ireland will not make producers responsible for litter “on the ground”,

Other headline moves include delaying implementation of EPR from 2023 to 2024 and excluding glass from the scope of the deposit return scheme (DRS) in England and Northern Ireland, despite its inclusion in Wales.

3.2 LITTER

It is likely the government made the decision as a response to quite hard lobbying by producers who did not feel they should pay for “inappropriate behaviour by individuals”. Unfortunately, that will mean that the cost for the litter removal will fall again on local authorities.

3.3 CONSISTENCY

EPR is just one aspect of the government’s reforms. It has yet to publish its responses to the consultations on the DRS in England, Wales, and Northern Ireland and on consistent collections in England.

One of the biggest issues around consistent collections is the call for weekly separate collections of food. The delay in the decision is not helping councils make the necessary plans. It is not known whether a separate pod would be needed on collection vehicles or separate vehicles, how many different ways of collecting were required and whether co-mingled collections would be sufficient. This was planned to be in place by 2023 but it is now likely to be delayed.

Seemingly, the EPR system will tell councils how much money they will get, while consistency will tell them how to proceed.

It is thought that with local elections looming on the horizon the government will not publish its response until the end of May.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Until the White Paper is published the extra resource implications are unknown.
- Technical, Environmental and Legal – None arising as a result of this report.
- Political – None arising as a result of this report.
- Reputation – None arising as a result of this report.
- Equality & Diversity – None arising as a result of this report.

5 RECOMMENDED THAT COMMITTEE

- 5.1 Note the report

ADRIAN HARPER
HEAD OF ENGINEERING SERVICES

JOHN HEAP
DIRECTOR OF COMMUNITY SERVICES

For further information please ask for Adrian Harper on 01200 414523.

REF: AH/COMMUNITY 240522

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RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

INFORMATION

meeting date: 24th MAY 2022
title: GENERAL REPORT
submitted by: JOHN HEAP, DIRECTOR OF COMMUNITY SERVICES
principal author: ADRIAN HARPER, HEAD OF ENGINEERING SERVICES MARK BEVERIDGE,
HEAD OF CULTURAL & LEISURE SERVICES

1 PURPOSE

To update committee on a variety of developments in sports, arts and community development and performance of the Platform Gallery.

2 TOWN CENTRE CAR PARK

There has been provision in the Council's capital programme for some years for the provision of additional parking facilities in Clitheroe. The decision to create additional parking spaces arose from parking surveys carried out in 2018 which demonstrated that the existing off-street car parks were already saturated at a single weekly peak. The expectation was that, with substantial housing developments underway around the town, demand was likely to increase and saturation was likely to become more frequent and to cause problems. Before the Council is committed to such a significant investment, however, it was felt appropriate to remeasure current demand to establish what changes – if any – have occurred since the last survey.

Consequently, counts are being carried out on the short stay car parks in Clitheroe to gauge the occupancy and whether there is, in fact, further need for more short stay car parks in the town centre. At the same time officers are consulting with LCC on ways of improving access for motorists to the Market Car Park, which does not appear to be used to the same extent as other sites.

3. REFUSE UPDATE

The situation with a shortage of LGV drivers for the refuse collection and recycling services has been addressed for the time being.

4. WELLS UPDATE

Officers have met with representatives of the Clitheroe Town Wells Group as directed by Policy & Finance Committee. This led to condition surveys of the visible features of the 3 wells with a view to compiling repair schedules. Repairs to Stock Well will be funded and carried out by the Council.

Further discussions will take place between the parties about the supply and installation of information boards.

5 TOURISM

Members may recall that when the Council created the Economic Development Committee the reporting of Tourism as carried out by the Head of Cultural and Leisure Services along with the Councils' Tourism and Events Officer was transferred to that committee from Community Services. Though the actual work remained within the remit of the Community Services Directorate.

Recently the Tourism and Events Officer moved directorates from Community Services to Economic and Development, the post will now sit within Regeneration and Housing and report to that Head of that Service. The activities which that post is responsible for will continue within the Directorate.

The Food Festival will also after this year's event move from Community Services Committee, to be reported to and overseen by the Economic Development Committee.

6. CONCLUSION

Committee will, of course, be kept apprised of any further developments in Community services.

ADRIAN HARPER
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